

APM TO APM MODEL CHANGE

1. Search for the account via quick search or Client Tab

PLATFORM				م ۵	0	۶	9	¢	Logout
Quick Search				×					Advisor Demo 2
demo-1508824	Account	•	C						
DEMO-1508824 Va	lued Family Accoun	t							

2. Navigate to the General Tab (account level)

- Click on the Account Tools
- Select Attach Model

General Positions Controls Cost Basis Policy Transactions Properties Overview History Image: Analyze Additional Generate Generate Generate Reports Image: Account Tools To	DEMO-1508824: Model #193918: Moderate Valued Family Account										
Properties Overview History Image: Analyze Additional Generate Gene	General	Positions	Contro	ls	Cost Basis	Policy	Transactions				
Analyze Additional Generate Reports	Properties	Overview I	listory								
Information Report PDF Attach Model	Analyze Additional Generate		Reports	Account ttach Mo	at Tools 🔻						

3. Attach the New Model

- Click Save, if another pop up opens, click Continue
- The New APM model is now attached now it is time to rebalance

Attach Model		×
DEMO-1508824		
Valued Family Account Individ	ual	
Properties		
Account	Valued Family Account Individual	
Current Model	Model #119740: Conservative Growth	^
New Model	Model #193918: Moderate	
	Model #20249: Conservative Growth	
	NEW Model #20251: Conservative Growth	\sim



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4. <u>Rebalance</u>: Click on the **Positions Tab**

- Select the icon "Generate Trades"
- Select Rebalance

DEMO-1508 Valued Family	824: N Account	lodel #193918	: Moderat	te									
General	General Positions			Controls		is	Policy	Transaction					
Column Manager	Saved Layout	Groupings	Viewing Options	Edit	Gererate	HiddenLev Trades	er: Error Details	A Warnings	Ger P[
🔻 Trade M	lanage	ement			Rebalanc	Rebalance							
Market		Rebalance with Constraints											
Cash Va		Rebalanc	Rebalance with Model Target Pct Overrides										
Protecte	Protected Cash						Rebalance with Model Value Overrides						
Pending	Pending Cash Distributions						Model Change Rebalance						
Wash Ca	Wash Cash Reserve						Style Rebalance						
Security	ctions	Cash Burn											
Industry	Industry Restrictions						Manual Trade (Cash%)						
				NEV	Manual T	rade (Aco	count%)						
Advisor	Model			Conser	Manual Trade (Target%)								

5. Generate Trades: Click Generate Trades



Generate Trades

Once the trade settings shown below have

been reviewed, use the **Generate Trades** button to create trades. Generate Trades



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6. Trade Summary:

- Review Trades
- Once Reviewed, Click View Trades

Non- Collecte AnAdditionaElementInformation	U Error Details n	
Trade Summary		View Trades
Total Portfolios	1	
Total Portfolios Rev	1	
Total Portfolios wit	1	
Total Portfolios Exc	0	
Total Trades Recon	22	

7. <u>Trade Generation:</u> Select Manage Trades, then click Submit Trades

Trade Ger	neration										
Portfoli	os	Trades									
8	Ŷ	Ě		4	0	0	POP	csv	0	🌽 Manage Trades 🔻 22 1-	22 🎍 🖪
Delete An Element	Search Filters	Column Manager	Saved Layout	Groupings	Groupings Additional Accounts Generate A Generate A Trade Information With Trade PDF File CSV File Summary				Trade Summary	Global Actions	
Account Clie			Client	Client Account Name					Submit Trades		
Totals										Waive Fees	
DEMC)-1508824	ļ		Client, V	alued		Valu	ued Family A	\ccour	Reset Waive Fees	
DEMO-1508824		Client, V	Client, Valued			Valued Family Accour		Global Cancel			
DEMO-1508824		Client, V	Client, Valued			ued Family A	Accour	Cancel All Trades			